

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
RFP 12162014 – IT ADMINISTRATOR SERVICES
QUESTIONS AND ANSWERS

Q1 (submitted 12/17/2014): Request to send the RFP documents.

A1: The Request for Proposal ("RFP") and all related documents and announcements, including the Intent to Award, are be posted on the Court's website at <http://www.kern.courts.ca.gov/home.aspx> (see the Quick information, Procurement / Vendors section of the website). Each Proposer is responsible to inform itself of any addendum prior to its submission of a proposal. Proposers must send any communications regarding the RFP to TCSolicitation@jud.ca.gov. Proposers must include the RFP Number in the subject line of any communications.

Q2 (submitted 12/17/2014): Is there a detailed scope of service document that the county could share with the vendors? What would be preferred submission method? (a) Electronic - BidSync or Email (b) Postal? Is there a specified format for the responses that the county is expecting or can the vendor be free to have their own format for the response document?

A2: The Request for Proposal ("RFP") document outlines the submission method and the proposal content. The RFP and all related documents and announcements, including the Intent to Award, are be posted on the Court's website at <http://www.kern.courts.ca.gov/home.aspx> (see the Quick information, Procurement / Vendors section of the website). Each Proposer is responsible to inform itself of any addendum prior to its submission of a proposal. Proposers must send any communications regarding the RFP to TCSolicitation@jud.ca.gov. Proposers must include the RFP Number in the subject line of any communications.

Q3 (submitted 12/23/2014 via BidSync): Is there an existing vendor providing similar services?

A3: We currently have a vendor that provides minimal database services on the CLASS ACT application on an as-needed-basis. This is the civil case management system which is being replaced.

Q4 (submitted 12/23/2014 via BidSync): This RFP refers to implementation aspect of the project, will there be a Project manager or do we need to propose project management services as well?

A4: You do not need to propose project management services. The case management system which is to be implemented by another vendor has an assigned project manager, as does the Court.

Q5 (submitted 12/23/2014 via BidSync): It is clear that Support services could be offered remotely. What is the current state of the project? Is there a phase approach? When will support services be needed?

A5: The case management system implementation project is one year into a three year schedule with two major phases. The first phase is due to complete 3/2/2015 with the second phase is scheduled to complete in May, 2016. The Court requires support services as quickly as possible for all databases as described in section 2.7 of the FP.

Q6 (submitted 12/30/2014 via BidSync): For Implementation phase, so you expect candidates to be present in Bakersfield office? If so, what is the duration for which you are expecting onsite resources? We need to understand on-site / off-site resourcing requirements.

A5: Yes we do expect the candidates to be present in the Bakersfield office, to the extent necessary to fulfill services outlined in sections 2.1 – 2.8 of the RFP. The vendor will estimate in the proposal content the amount of time necessary/available to work at the Court's location (see section 7.1.H. of the RFP).